

EXHIBIT H

Register of Wills - Philadelphia
EMPLOYEE PERFORMANCE EVALUATION

Nick Barone 287998-4		Review Date 12-2-21
		Annual <u>X</u>
		Promotional _____
		Special _____
PERFORMANCE RATINGS: U = Unsatisfactory NI = Needs Improvement ME = Meets Expectations EE = Exceeds Expectations		
PERFORMANCE FACTORS		
CIRCLE THE APPROPRIATE RATING		
1	QUALITY OF WORK: Accuracy, neatness and completeness of work, ability to meet department's standards with regard to quality.	U NI ME EE
2	QUANTITY OF WORK: Amount of work produced compared with the requirements of the position.	U NI ME EE
3	WORK HABITS: Organization and planning of work; time management; adherence to established procedures and rules; care of equipment, safety considerations; judgement: persistence and personal habits as they affect work in general.	U NI ME EE
4	DEPENDABILITY/INITIATIVE: Ability to accomplish assignments without close supervision and meet specified deadlines.	U NI ME EE
5	ATTENDANCE: Plan and request leave usage in advance; number of non medically certified sick days used; patterns of sick usage such as days before/after weekend, holiday or other leave time; adherence to established work hours, return from breaks or lunch, frequency of lateness as it relates to designated starting times. # of Tardiness Occurrences 0 # of Non-Medically Certified Sick Days 0	U NI ME EE
6	INTERPERSONAL ABILITIES: Courtesy, tact, self-control, patience, professionalism, and discretion in dealing with fellow employees and the public.	U NI ME EE
7	PERSONAL DISPOSITION: Attitude toward work and supervision.	U NI ME EE
OVERALL PERFORMANCE RATING: Must be consistent with the factor ratings.		
<i>Provide relevant comments in the following space. Use additional sheets if necessary.</i>		
<i>Nick is the point person at Archives and meets expectations in that capacity</i>		
<i>Evaluation Completed By</i> <i>Signature:</i> <i>Tom Campion</i> <i>Title: Supervisor</i>		
<i>Employee's Signature:</i>  <i>Date: 12/22/21</i>		

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